



Environmentally Conscious Facilities Services

Quality Control Program

The following is an overview of our Quality Control Program that protects our customers and ensures that each facility is maintained following specific and proper procedures. This program also ensures the highest quality of work and satisfaction.

Facility Staffing

TSF will maintain an experienced, reliable staff and will always provide the appropriate number of workers to meet each of our clients' needs. Each staff member employed at your facility will have received a personal reference check as well as a previous employment check. TSF will also perform any necessary background checks required by our client. Individuals employed by TSF must be U.S. citizens or possess an Alien Receipt Card form 1051 and must be legally able to work in the United States.

Security Checks

TSF will perform the following security checks:

1. State and/or Federal background checks
2. Verification of Social Security # appearing on I9 form
3. Credit check if required
4. Drug testing if required

Management

All cleaning personnel will perform duties under the supervision of a TSF manager and will be given direction on a daily basis. The TSF manager will be responsible for all job specifications to be followed as directed and agreed upon in the contract. TSF managers will perform regular inspections of each facility and will maintain consistent contact with your company's representative. These inspections will be both scheduled and random. A TSF manager should be notified immediately if any member of your facility should find a problem in the cleaning so that it can be remedied. It is the main goal of TSF to ensure that each customer is 100% satisfied with the quality of our work.

Employee Continued Education

TSF will ensure that each of its employees is part of continuing education including but not limited to: seminars, videos, most up-to-date products and equipment.

